Website terms of use

Swift Accountancy Limited | Updated October 2026

These terms apply to your use of www.swiftaccountancy.co.uk, including its pages, articles and downloadable resources (our website). In these terms, “Swift”, “we”, “us” and “our” mean Swift Accountancy Limited.

Please read these terms before using our website. By continuing to use it, you agree to these terms. If you do not agree, please stop using the website. You may save or print a copy for reference.

1 About Swift and how to contact us

Swift Accountancy Limited is a company registered in England and Wales under company number **12734066**. Our registered office is **Swift Accountancy, 6 Hembrow, Evegate, Ashford, TN25 6SX**. Our VAT registration number is **413563220**.

We provide accountancy, taxation and related professional services and are regulated by the Association of Chartered Certified Accountants (ACCA). Information about ACCA and its professional rules is available at **www.accaglobal.com**.

To contact us about the website or these terms, email **hello@swiftaccountancy.co.uk** or write to our registered office above.

2 Website information and professional advice

Our website provides general information about Swift and accountancy, tax and related business matters. It is primarily intended for people and businesses in the United Kingdom. Information about law, tax rates, thresholds and deadlines relates to the jurisdiction and period indicated, or to the UK where no other jurisdiction is specified.

Website content is not personalised professional advice. Your circumstances may affect how a rule applies, and law, guidance and practice can change. Obtain advice relevant to your situation before acting or deciding not to act on information from the website.

We take reasonable care with our content, but do not guarantee that every page or resource is complete, current or suitable for your circumstances. Publication dates and examples should be considered when reading information. We may correct, change or remove content as needed.

3 Becoming a customer and agreeing services

Browsing the website, sending an enquiry or booking an introductory meeting does not by itself appoint Swift as your accountant or oblige us to undertake work. We agree the services, responsibilities and fees through our engagement process, including any checks required before we can act.

Professional services are governed by the agreed letter of engagement, service schedules and applicable terms of business. These website terms do not amend those arrangements or replace the advice given under an engagement.

Any indicative prices, service descriptions or examples on the website are subject to their stated assumptions and scope. The proposal and engagement terms will confirm the services and fees applicable to you, including VAT treatment.

4 Access and availability

Access to our website is provided free of charge. You are responsible for arranging your internet connection and ensuring that anyone using the website through your connection is aware of these terms.

We may update, suspend or withdraw all or part of the website for maintenance, security, business or other operational reasons. We do not promise uninterrupted access or that the website will work with every device or browser. Where reasonably practicable, we will give notice of significant planned disruption.

You are responsible for checking whether accessing or using the website is lawful from your location. We do not represent that its content is suitable for every country or jurisdiction.

5 Using our content

Unless stated otherwise, the website content, branding and associated intellectual property rights belong to Swift or are used with the owner's permission. These rights are reserved, except for the permissions in these terms or rights available under law.

You may browse the website and download or print reasonable extracts for your personal reference or internal business information. Keep any copyright notices and author acknowledgements, and do not present edited extracts in a misleading way or suggest that we endorse your use.

You must obtain permission before republishing, selling, licensing or distributing our content commercially, or using our logo or branding, unless the relevant use is otherwise permitted by law. Separate permissions or licence conditions stated on a particular resource take precedence for that resource.

6 Linking to our website and external services

You may link to publicly accessible pages on our website in a lawful and fair way. Do not imply an association, approval or endorsement that we have not agreed, misrepresent our business or frame our website within another site without permission. We may ask you to remove a link that breaches these requirements.

Links to external websites, software, payment services, booking systems or customer portals may be provided for convenience. Their operators control those services and their own terms and privacy information apply. A link does not itself mean that Swift endorses every item of content on that service.

We are not responsible for external content or availability that we do not control. Any responsibilities we separately agree to undertake in connection with a third-party service remain governed by the relevant engagement terms and applicable law.

7 Acceptable use and security

You must use the website lawfully and in a way that does not compromise its operation, security or the rights of others. In particular, you must not:

- Introduce malicious code, use the website for fraud or send unlawful, threatening, defamatory or infringing material through it.
- Attempt to access systems, accounts, servers or information without authorisation, bypass access controls or probe for vulnerabilities without our permission.
- Disrupt the website through excessive requests, denial of service attacks or other interference, or collect information using methods that unlawfully obtain personal information or interfere with the service.

We take reasonable care over website security but cannot guarantee that the website or downloads will always be free of harmful code. Maintain appropriate protection for your devices. Where you use a linked account or portal, keep your login details secure and report suspected compromise to the relevant provider and to us where appropriate.

8 Enquiries and information you send us

Please provide accurate information when contacting us. Only send information that you are entitled to disclose and that is relevant to your enquiry. Contact us to arrange an appropriate method before sending particularly sensitive records or documents.

Sending an enquiry does not give us ownership of your documents. We may use the information supplied to respond, assess your requirements and administer the enquiry, as explained in our privacy notice.

9 Privacy and cookies

Our privacy notice explains how Swift handles personal information, including why we use it, the organisations we may share it with, retention and your rights. Please refer to the current notice available on our website.

Cookies and similar technologies are subject to separate information and choices provided on our website. Where consent is required, we will seek it through an appropriate consent mechanism. Accepting these website terms does not itself constitute consent to optional cookies or marketing.

10 Our responsibility for loss or damage

Liability that cannot be excluded. Nothing in these terms excludes or limits liability for death or personal injury caused by our negligence, fraud, fraudulent misrepresentation, or any other liability that the law does not allow us to exclude or limit. Nothing removes your statutory rights.

Business users. If you use the website for business purposes, then, to the extent permitted by law and subject to any applicable requirement of reasonableness, we exclude implied terms relating to the website and liability for indirect or consequential loss, loss of profit, revenue, business opportunity, anticipated savings, goodwill or reputation, or business interruption arising from use of the website or reliance on its general content. These exclusions apply whether a claim arises in contract, tort (including negligence), breach of statutory duty or otherwise.

Consumers. If you use the website as a consumer, we are responsible for loss or damage that is a foreseeable result of our breach of these terms or failure to use reasonable care and skill. Loss or damage is foreseeable where it is an obvious consequence or was contemplated when the terms were agreed. We do not exclude or restrict liability where doing so would be unfair or unlawful.

This section concerns use of the website. Responsibility for professional work undertaken for a customer is addressed in the relevant engagement terms, subject to applicable law.

11 Misuse and changes to these terms

If we reasonably believe you are misusing the website, we may take proportionate action, including restricting access, asking you to stop, preserving relevant evidence or taking legal action. We may disclose information to competent authorities where required or otherwise lawfully justified. We will handle personal information in accordance with applicable law.

We may revise these terms to reflect changes to the website, our business or legal requirements. Updated terms will apply to use of the website from their publication date and will show the revision month. Changes do not retrospectively alter existing professional engagements.

12 Governing law and disputes

These terms and disputes concerning use of the website are governed by the law of England and Wales. If you are a business user, the courts of England and Wales have exclusive jurisdiction.

If you are a consumer, this choice does not remove mandatory protections available under the law of your country of residence. You may bring proceedings in the courts available to you under applicable consumer jurisdiction rules, including the courts of Scotland or Northern Ireland if you live there.

If a provision is found unlawful or unenforceable, the remaining provisions continue to apply so far as legally possible. A delay in exercising a right does not by itself waive that right.